

Federal Motor Carrier Safety Administration

DRUG & ALCOHOL CLEARINGHOUSE



Clearinghouse Update

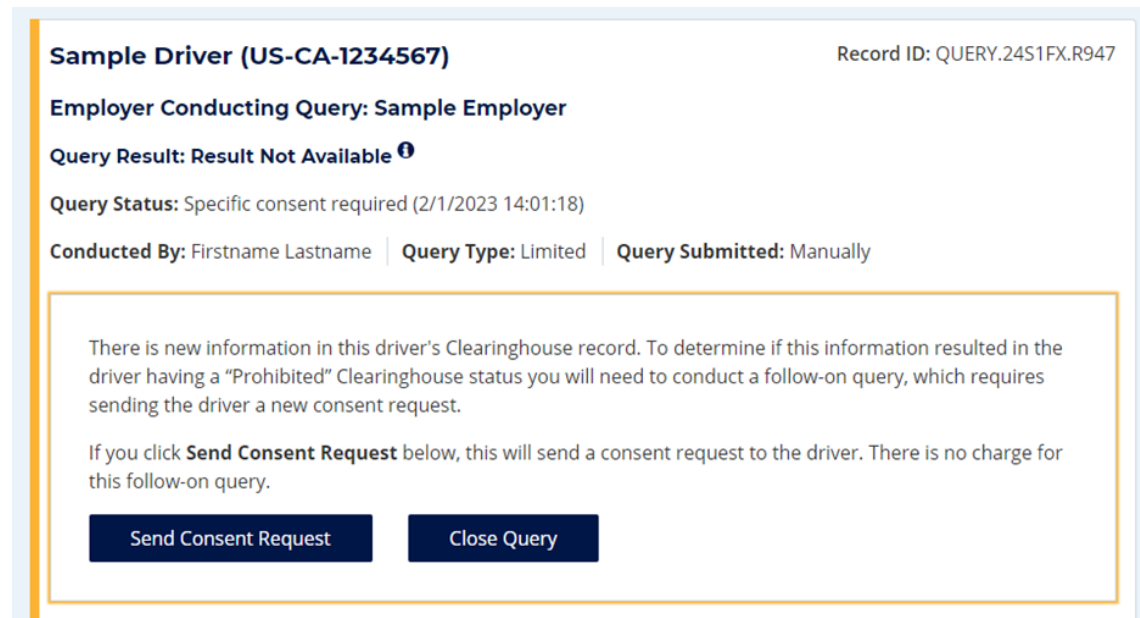
Query Notifications

The Clearinghouse will now notify employers if there is a change to a driver's Clearinghouse record up to 12 months following a driver query.

Previously, after conducting a pre-employment query, an employer received a notification from the Clearinghouse if there was a change to that driver's Clearinghouse record within 30 days. FMCSA has expanded employer notifications, as explained below.

As of March 8, 2023, an employer will be notified via email when a driver they have queried has new information recorded in their Clearinghouse record within 12 months of

a pre-employment or annual query. The Query History will also be updated to reflect when new information is available, as illustrated in the screenshot below.



The screenshot shows a notification box for a driver's record. At the top left, it says "Sample Driver (US-CA-1234567)" and at the top right, "Record ID: QUERY.24S1FX.R947". Below this, it states "Employer Conducting Query: Sample Employer" and "Query Result: Result Not Available" with an information icon. The "Query Status" is "Specific consent required (2/1/2023 14:01:18)". It also shows "Conducted By: Firstname Lastname", "Query Type: Limited", and "Query Submitted: Manually". The main notification text reads: "There is new information in this driver's Clearinghouse record. To determine if this information resulted in the driver having a 'Prohibited' Clearinghouse status you will need to conduct a follow-on query, which requires sending the driver a new consent request. If you click **Send Consent Request** below, this will send a consent request to the driver. There is no charge for this follow-on query." At the bottom of the notification box are two buttons: "Send Consent Request" and "Close Query".

Example of a notification of new information in a driver's record on the Query History page.

Follow-on query is needed to view new driver information.

Note that new information in a Clearinghouse record may include changes such as an update in return-to-duty status, a removed violation, or a new violation. A full follow-on query is needed to determine if the new information results in the driver having a "Prohibited" Clearinghouse status.

The employer should complete a full follow-on query, which requires the driver's specific consent, within 24 hours to determine if the new information prohibits the driver from performing safety-sensitive functions, such as operating a commercial motor vehicle (CMV).

If the employer uses the "Send Consent Request" prompt on the Query History screen, they will not be charged for the follow-on query. The follow-on query will also satisfy the employer's annual query requirement, and employers will receive notifications of changes to the driver's record within 12 months of a follow-on query.

For more details, see these new and updated frequently asked questions which are on the Clearinghouse website:

[How is an employer notified of changes to a driver's Clearinghouse record?](#)

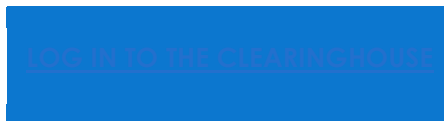
[What actions should an employer take if notified of a change to a driver's Clearinghouse record?](#)

[Which Clearinghouse users are notified when there is a change to a driver's Clearinghouse record?](#)

[What is the annual requirement for employee queries and how is it tracked?](#)

Are you up to date on your annual queries?

Log in to the Clearinghouse and [visit your Query History page](#) to see if your annual queries are due. For instructions on conducting annual queries, download the [How to Conduct a Limited Query](#) job aid.



Questions?

Browse the [Clearinghouse FAQs](#). If these do not cover your question, you can also [contact the Clearinghouse Team](#).

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