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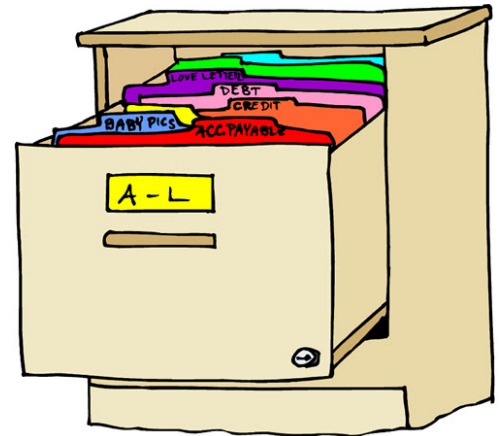
# Friday Safety Brief

January 21, 2022

## FMCSA's Truck Maintenance Recordkeeping Requirements

The Federal Motor Carrier Safety Administration (FMCSA) requires that your truck maintenance program document all [maintenance-related activities](#) including repairs, service schedules, and [maintenance check-lists](#), including:

- The “informational record” on a unit, to be kept the entire time the vehicle is in service, plus six months after the vehicle leaves service. Identifying information includes:
  1. Fleet number (if assigned one)
  2. Make, model, and year
  3. VIN
  4. Tire size
  5. Owner (if not the carrier)
- A maintenance schedule for the unit, which includes the last time it was serviced and when it is next due for service.
- Records of all inspection, maintenance, lubrication, repairs, and upcoming maintenance. These are to be kept for one year while the unit is in service, and six months after the unit leaves service (§396.3).
- Copies of [roadside inspections](#) for the unit, with the carrier official signature. These are to be kept for one year (§396.9).
- [Daily Vehicle Inspection Reports \(DVIRs\)](#). These are to be retained for three months, with either one or three signatures (§396.11 and 396.13).
- Copies of periodic (annual) inspections. These are to be kept for 14 months (§396.17).



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