

Federal Motor Carrier Safety Administration

DRUG & ALCOHOL CLEARINGHOUSE



HAVE YOU CONDUCTED YOUR ANNUAL QUERIES YET?

**Employers must conduct annual queries by January 5,
2021**

Per § [382.701](#), employers of CDL drivers must conduct a query of the Clearinghouse at least once per year for each CDL driver they employ.

The annual query requirement is tracked on a rolling 12-month basis.

The one-year time frame resets with each query conducted on a driver. For example, if an employer conducted a query for Driver A on July 6, 2020, the employer is not required to query Driver A again until July 7, 2021, to meet the annual query requirement.

A limited query satisfies the annual query requirement. Employers must obtain a general consent from CDL drivers they employ before conducting limited queries in the Clearinghouse to view these drivers' information (you can download a [sample limited query consent form](#)).

You can [log in to the Clearinghouse](#) and conduct your annual queries today.

[Log in to the Clearinghouse →](#)

If you don't have a Clearinghouse account, [register today](#).

About Queries And Consent Requests

In addition to annual queries, employers are also required to conduct a pre-employment query before hiring a CDL driver to perform safety-sensitive functions, including operating a commercial motor vehicle (CMV).

Employers must obtain a driver's consent before a query on that driver's information can be conducted in the Clearinghouse. To learn more about queries and consent requests, download the [Queries and Consent Requests Factsheet](#).

This factsheet and more resources are available in the Clearinghouse Learning Center. Select your role to access information tailored to your role.

[Visit the Learning Center →](#)



ON THE WEB

- Register in the Clearinghouse
- Visit the Learning Center
- Find answers to frequently asked questions



LEARN MORE

- Registration Job Aids
- Instructions on conducting queries, reporting violations, and more

[Learn More →](#)

Questions?

If you have questions or need additional information about the Clearinghouse, you can [contact us](#).

Stay informed

This email was sent to all registered employers and owner-operators, as well as those subscribed to these email lists. If you wish to continue to receive email updates about Clearinghouse, including future site enhancements, be sure to [subscribe to our email lists](#).

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Go to the [User Profile Page](#) and enter your email address (and your password if you created one).

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